



## **2. Approve Agenda**

- a. Motion to approve 10/19/2023 agenda by Adam Grassl, seconded by Rob Sommers. Motion approved unanimously.

## **3. Approve Minutes from 5/18/2023**

- a. Motion to approve 5/18/2023 minutes by Kim Christman, seconded Adam Grassl. Motion approved unanimously.

## **4. State Agency – SAGIC Update, Jim Lacy**

- a. Round robin of touring State Agency facilities for networking in person between agencies.
- b. Open Data Working Group is actively working to create authoritative data sets between multiple State agencies. Also has been working with WI Emergency Management (WEM) to see if SAGIC can supplement GIS support staff when emergencies happen.
- c. SAGIC Meetings are open to all interested.

## **5. LTSB Update – Zach Robinson**

- a. Introduction and Thank You for submitting data. Watch for data requests in January 2024.

## **6. Dept. of Administration Update, Peter Herreid**

- a. Document recordings are at their lowest in 30 years. Grant amounts will total 3.8 million, down from 7.3 million. 2024 Strategic Initiative Grant amounts forecasted to decrease to \$10,000, but Base Budget grants will go up.
- b. 2023 WLIP is available from the DOA website. Great resource to review and use as you need. Peter will gladly come to your County, by request, to have discussions with Committee/Councils as needed.
- c. V10 statewide parcel map call for data will be before 12/31/2023.

### **Dept. of Administration Update, Jim Giglierano**

- a. USGS is starting up Hydro program, derived from LiDAR. Researching One Map; in a pilot project with Brown County as a local partner. Looking to achieve Hydro, Wetlands and 1-meter land cover, all derived from new LiDAR and WROC imagery. Contracting with NV5 Geospatial.
- b. WLIC discussed Building Inventory; not a lot of detail available now due to multiple other projects going on at the Counties.

## **7. WLIP Funding Discussion**

- a. Discussion regarding increase to the Register of Deeds document recording fee from current \$30 to \$45. Fee has been \$30 since 2010. Proposal also includes increasing Base Budget amounts to \$175,000 from the current \$100,000.
- b. At this time, the proposal has not been put in writing and there is not a one-sheet description page for LIOs to take back to their committees/councils for discussion.
- c. Joe Martell mentioned that the more that we get other agencies involved, the more we will be able to share what our departments do. This will allow us more buy-in to the proposed increases, as we can explain the purposes and projects that the Land Information Offices take on. It is important to be your own advocate.
- d. Kelly Felton added that newer LIOs should reach out to the more seasoned, experienced LIOs for advice or knowledge on how to communicate to our committees/councils about our positions and projects. Get feedback from each department that uses the spatial data; talk to department heads often about projects.
- e. Fred lausly mentioned that it is beneficial to have more than the one annual Council meeting. Bring these representatives from your counties together, more than once per year, to discuss the important issues and the projects that the funds are being used for.
- f. Discussion on training budget proposal to increase from \$1000 to \$5000 annually. This would potentially allow multiple individuals from the County to take on classes/training that would benefit

them in their careers in the land related fields. WLIA is looking at potentially bringing in more training opportunities, and counties would be able to attend more, with that potential increased training amount.

- g.** Nik Anderson reviewed the hopeful timeframe, noting that current discussions are occurring. Proposal is active; legislatures are working on language and a preliminary draft bill for review. Hope to get it before committees and legislation for a potential floor vote in January/February 2024.
- h.** Fred detailed how there has to be documentation and accountability if a department wants a piece of the funding pie, regarding this potential increase. Keep talking with your associated departments and discussing in detail what the funding is and can be used for.
- i.** Paul Werner of Wood County discussed being a 1-man show, drowning in grant applications (with lack of support from other departments), parcel mapping, NextGen911, pointed out that a little bit of extra funding can alleviate a lot of stress for overworked LIOs.
- j.** Nicole Barbiaux – Bay Lake RPC: This funding increase could help counties like Kewaunee, who no longer have a GIS department. This potential increase might help them to contract with a company to assist in NextGen911 transition, as well as all other programs that need assistance in small county staffed departments.

#### **8. Real Property Lister – Personal Property Elimination**

- a.** Nick Gamroth distributed a handout regarding the proposed Building(s), Fixture(s) and/or Improvement(s) Document (BFI).
- b.** How will exempt properties be handled that have a building fixture or improvement on them? Assessor is allowed to create a parcel for these Personal property values. Need to be sure that our software will not reject a document that transfers that improvement value to non-land parcel.
- c.** Reviewed airplane hangar example, with document containing legal description of airplane hangar sitting on real estate parcel owned by a local flying club. Discussion ensued on how to handle the legal description of the airplane hangar, meant to be transferred from ownership by real estate parcel to ownership of assessed item sitting on that parcel. That legal description and BFI document will create a parcel number for the tax roll, to tract that newly created “parcel”.
- d.** Question from Rob Sommers about the checkbox on the BFI doc to remove buildings, fixtures, and/or improvements.
- e.** Question from Peter regarding the dollar amount/fee.
- f.** Discussion on the Legal Description & GPS Coordinate language mentioned in the BFI document.
- g.** Comment on the need for the drafter of the BFI to be more detailed in the attached addendums describing the property via legal description, etc.
- h.** Entities are requesting that there be BFI Document and Instructions for Completing ready on January 1, 2024. Discussion about, Should this document be allowed to be recorded prior to the Open Book/Board of Review. Assessor would be able to apply assessment to tax roll sooner and have it potentially apply to the 2024 tax roll.

#### **9. Adjourn**

- a.** Motion to adjourn given by Fred lausly, seconded by Kelly Felton. Passed unanimously.
- b.** Adjourned at 5:20 PM

*Minutes submitted by Sara Chiamulera, LION Secretary. These minutes reflect the recorder's notations and are subject to approval/change by the Land Information Officers Network.*